

South Haven Township Planning Commission
Wednesday, October 7, 2009 – 7:00 PM
DRAFT Minutes

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1. **Call to Order:** Chair Larsen called the meeting to order at 7:00 PM.
2. **Roll Call:** Members present – Jessup, Larsen, Kiry, Dissette, and Haines. Members absent – Tippman, Griffin. Also present – Patrick Hudson, Zoning Administrator.
3. **Approval of the Agenda for October 7, 2009:** Motion by Haines, with support from Dissette, to approve the agenda for October 7, 2009 as presented. Motion carried unanimously by voice vote.
4. **Approval of the Minutes for September 2, 2009:** Addition of *Tippman* to the roll call sheet. Motion by Jessup, with support from Kiry, to approve the minutes as amended. Motion carried unanimously by voice vote.
5. **Public Hearing:** None
6. **Public Comments:** (On non-agenda item): None
7. **Old Business:**
 - A. Grading & Driveway/Private Road Site Plan Review – Murk Enterprises/ 80-17-015-029-10 & 030-00. Administrative review: The applicant is responsible for ensuring that the drive can be upgraded to a private road should the property owners desire such a facility. There was a previous Drain Commission review and no objections were presented. The City engineer raised objections prior to the September review. The design is shown to be in conformance with the minimum base, surface, width and depth requirements of the Township’s private road ordinance. No Fire approval is needed because there is no building proposed. The applicant is responsible for ensuring that the drive can be upgraded to a private road should the property owners desire such a facility. A letter from the city manager was received suggesting temporary approval until a building is proposed at which time the retaining wall and utility pole are to be moved. Bruce Griffin, Jensen’s Excavating, Inc. was present to answer any commission questions.
Motion by Dissette, with support from Kiry, to approve the Murk Enterprise driveway located at 74207 8th Ave. based on Sect. 129 of the Zoning Ordinance and contingent on the applicant meeting the cities requirements as noted in the letter by City Manager Brian Dissette, dated September 28, 2009. Motion carried unanimously by voice vote.
 - B. Use of South Coastal Crossing Park (M140) for bike trail facility – Discussion agenda item. Jessup reported that Road Commissioner Stein intends to look into who is maintaining the trail. Further commission discussion took place regarding the condition of the trails.
8. **New Business:** None
9. **Staff & Subcommittee Reports:**

- 48 A. Commission By-Laws Review – Tabled from June/July meeting. Discussion item. No action
49 was taken.
50 B. Parking Ordinance Revision – Tabled from July meeting. Discussion item. No action was
51 taken.
52 C. Floodplain Management – Tabled from July meeting. Item will be removed from the next
53 meeting agenda.
54 D. Review 2009 Text Amendments – No discussion held regarding the text amendments.
55 Dissette requested that the Board minutes be included in the Planning Commission packets.
56 E. Parks Sub-Committee (On hold until decision on Regional Recreation Committee is made).
57 Larsen spoke with the clerk regarding members on a park committee. Hudson stated that the
58 Board is waiting to see if a regional body is formed and then they will appoint someone to this
59 body. Commission discussed the potential logistics of a park committee that would meet
60 quarterly.

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62 10. **Communications & Public Comment:**

- 63 A. Mid America Trails & Greenways Conference – FYI
64 B. Trail Workshops - FYI

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- 66 11. **Commissioner Comments:** Larsen will speak to Ross regarding a Parks sub-committee. Dissette
67 requested the Township Board minutes be inserted into each Planning Commission meeting
68 packet.

- 69 A. Adjournment – Chair adjourned the meeting at 8:55 PM.

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71 Submitted by Pam Alderink, Recording Secretary

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