PERMIT INFORMATION FOR SOUTH HAVEN TOWNSHIP

The following information is needed to obtain a Building Permit

1. A complete building permit application form showing:
   a) A detailed site diagram
   b) Owner/contractor/jobsite information
2. A complete zoning compliance permit application
3. Two sets of plans to scale (one will be returned to be kept on the jobsite). Include in the plans:
   a) Foundation plan
   b) All significant elevations (side views)
   c) Floor plans
   d) Cross section of one wall from footing to peak
   e) Identify north elevation as (N)
   f) Indicate snow loading capacity. Be sure to show all dimensions
4. Environmental health permit is necessary for a septic system or an okay from the local municipal water/sewer authority. Van Buren County Health Department number is 616-621-3143.
5. Proof of ownership - copy of your deed or land contract or a tax receipt.
6. Earth change permit - your soil erosion agent may require that you obtain a soil erosion and sedimentation control permit if your jobsite is within 500' of a lake, stream or county drain or if your project disturbs an acre or more. Van Buren County Soil Erosion Control Agent - Bill Heldak at 616-657-8230.
7. Driveway permit - contact the Van Buren County Road Commission for the installation of a culvert or a waiver at 616-674-8011.

GENERAL INFORMATION

- Building Inspector is available at the township hall on Tuesday mornings from 10:00 a.m. to noon, or 111 Grand Street, Allegan, MI 49010; 1-800-626-5964, or by fax 1-616-673-9583.
- Zoning Administrator is available at the township hall Tuesdays from 9:00 a.m. to 4:00 p.m. and Friday mornings from 9:00 a.m. to noon. He also can be reached at 1-800-626-5964.
- Electrical, mechanical and plumbing permits must be obtained separately - they are not included with the building permit.
- For <u>electrical permits</u> contact: Michigan Township Services 1-800-626-5964.
- For <u>plumbing permits</u> contact: Phyllis Centers, 427-7890
  63421 CR 380, Bangor, MI 49013
- For <u>mechanical permits</u> contact Michigan Township Services 1-800-626-5964.