

Wednesday, November 2, 2016  
**SOUTH HAVEN TOWNSHIP PLANNING COMMISSION**  
**MINUTES**

(Approved December 7, 2016)

- 1) **Call to Order : 7:31 PM**
- 2) **Role Call:**

Larsen	present
Tippman	present
vacant	-----
Kiry	excused
Odland	present
Meyer	excused
Raue	present

Also present: Patrick Hudson, Zoning Administrator/Recording Secretary
- 3) **Approval of the Agenda:**

MOTION by Odland to accept the agenda, 2<sup>nd</sup> by Raue, motion approved 4-0
- 4) **Approval of the Minutes**

Correction noted to #9 a. should include “ update books with tabs and maps”  
MOTION: By Odland to approve the minutes of October 5, 2016 as edited 2<sup>nd</sup> by Raue.  
Approved 4-0
- 5) **Public Hearing**
  - a. Sign Ordinance text amendment  
MOTION by Odland to open the public hearing at 7:40, 2<sup>nd</sup> by Raue. 4-0  
There was no comment from the public  
MOTION by Raue to close the public hearing at 7:42, 2<sup>nd</sup> by Odland. 4-0  
Discussion by the Planning Commissioners  
MOTION by Odland to recommend the changes to Article XXI Sign Regulations as presented to the Township Board.  
Motion approved 4-0
- 6) **Public Comment non-agenda items**
  - a. Linda Meeks was introduced as a volunteer to replace Planning Commissioner DeGrandchamp who resigned last month.
- 7) **New Business**
  - a. none
- 8) **Unfinished Business**
  - a. **Planning Commission budget for 2017.**

The Commissioners asked Hudson to find out what the Township Board approved for 2017 and to e-mail the results  
Tippman called Kiry at home to determine that the Township Board did pass a budget.
  - b. **Zoning Ordinance update**

Consensus was that it would be better to postpone action on this item until the full commission was present. To be placed on the December agenda.
- 9) **Staff & Subcommittee Report**
  - a. **Rental Housing**

Kiry was not present so further discussion was postponed until December.  
Hudson reported on Linda Anderson’s presentation at the MAP conference.  
Commissioners would like to invite her to a meeting to hear her report.

continued

**10) Communications & Public Comment**

- a. **Michigan Planning Association conference**  
Hudson and Larsen reported on several sessions

**11) Commissioner Comments**

- a. Odland expressed concern about activities at Pilgrim Haven by the contractors that seem to be in violation of the approved site plan.
- b. For December meeting, Hudson was asked to draft a meeting schedule for approval and the agenda should include nomination and vote for officers for 2017.

**12) Adjournment**

Chair called for adjournment @ 8:09 PM

Submitted by Patrick Hudson, Zoning Administrator