NOTICE TO THE PUBLIC
PERMITS ARE REQUIRED FOR:

DWELLINGS:

- Additions
- Alterations EXCEPT - shingles, siding and minor interior
- Mobile Homes
- All Accessory Structures INCLUDING - sheds, pools, fences (except in AR)
- Temporary Travel Trailer/Camper for visitor
- CONTACTS:
  - BUILDING, ZONING, ELECTRIC, MECHANICAL PERMITS
    - Michigan Township Services 1-800-626-5964
    - Dan Poll, Building Inspector
    - Office Hours in the Township Hall on Tuesday mornings
    - Patrick Hudson, Zoning Administrator
    - Office Hours @ Township Hall Tuesdays & Friday morning
    - Lyle Lester, Electrical Inspector, call Michigan Township Services
    - Dan Dobbins, Mechanical Inspector, call Michigan Twp. Services
  - PLUMBING PERMITS
    - Phyllis Centers, State Plumbing Inspector, 616-427-7890
  - DRIVEWAY PERMITS
    - Gordon Hover, Van Buren County Road Comm., 616-674-8011
    - Bob Coy, Michigan Dept. of Transportation, 616-337-3926
  - HEALTH PERMITS (well & septic)
    - Van Buren County Health Dept. 616-621-3143
  - CITY SEWER & WATER HOOK-UP AGREEMENT
    - call Blanche Booth @ Township Hall 637-3305
  - NOTE: Mobile Homes in a Mobile Home Park only need:
    - Building, Plumbing, Electrical & Mechanical Permits
    - Contact Michigan Township Services 1-800-626-5964
- ENVIRONMENTAL PERMITS: PROPERTY IS WITHIN 500 FEET OF ANY WATER BODY OR IN A SAND DUNE AREA
  - EARTH CHANGE PERMIT
    - Bill Heldak 616-657-8230
  - FLOODPLAIN PERMIT
    - Patrick Hudson, Zoning Administrator 1-800-626-5964
    - Michigan Department of Environmental Quality 616-567-3500
      - ask for Matt Occhipinti, hours on Monday & Thursday
    - U.S. Army Corps of Engineers (ask MDEQ)
  - WETLAND PERMIT
    - Michigan Department of Environmental Quality 616-567-3500
      - ask for Ben Zimont or Dustin Day, hours irregular
  - CRITICAL DUNES & HIGH RISK EROSION AREA PERMITS
    - Michigan Department of Environmental Quality 616-567-3500
      - ask for Nancy Morse, hours on Mondays
    - U.S. Army Corps of Engineers (ask MDEQ)

PERMITS ARE REQUIRED FOR

COMMERCIAL BUILDINGS & USES
INDUSTRIAL BUILDINGS & USES
INSTITUTIONAL BUILDINGS & USES
PLATS, PRIVATE ROADS, SITE CONDOMINIUMS, APARTMENTS

Change of Use
Re-Use of a Building which has been vacant for over one (1) year
Additions, Expansions, Alterations & Remodeling

NOTE: No permits are required for change of ownership so long as the use remains the same or similiar.
If in doubt contact the Zoning Administrator 1-800-626-5964

Temporary/Transient Uses
SITE PLAN REVIEW & APPROVAL BY THE SOUTH HAVEN TOWNSHIP PLANNING COMMISSION IS REQUIRED FOR ALL OF THE ABOVE LISTED COMMERCIAL, INDUSTRIAL, INSTITUTIONAL & MULTI-FAMILY RESIDENTIAL ACTIVITIES

CONTACT:

SITE PLAN REVIEW
Patrick Hudson, Zoning Adminstrator, 1-800-626-5964
Township Hall on Tuesdays and on Friday mornings

DRIVEWAY PERMITS
Gordon Hover, Van Buren Co. Road Comm., 616-674-8011
Bob Coy, Michigan Dept. of Transportation, 616-337-3926

EARTH CHANGE PERMITS:
Projects within 500 feet of any water body
Projects disturbing one (1) acre or more of ground
Bill Heldak, Van Buren County Soil Erosion & Sedimentation Control Agent, 616-657-

NPDES PERMITS:
Projects over 5 acres and/or with direct discharge to a water body
Janelle Hohm, Mich. Dept. Environmental Quality, 616-567-3500

FLOODPLAIN PERMITS
Patrick Hudson, Zoning Adminstrator, 1-800-626-5964
Mich. Dept. of Environmental Quality, 616-567-3500

WETLAND, CRITICAL DUNES, HIGH RISK EROSION AREA PERMITS
Mich. Dept. of Environmental Quality, 616-567-3500

PERMITS ARE REQUIRED FOR:

TEMPORARY SALES PERMITS:

- Prepared Food
- Retail Goods New/Used
- Farm Produce/Roadside Stands
- Garage Sales
- CONTACTS:
  - HEALTH PERMITS (sales of prepared food)
    - Van Buren County Health Dept. 616-621-3143
  - DRIVEWAY PERMITS
    - Gordon Hover, Van Buren County Road Comm., 616-674-8011
    - Bob Coy, Michigan Dept. of Transportation, 616-337-3926
  - SITE PLAN REVIEW
    - Patrick Hudson, Zoning Administrator, 1-800-626-5964
      - also @ Township Hall on Tuesdays and on Friday mornings
  - GARAGE/YARD SALE PERMITS
    - Blanche Booth @ Township Hall 637-3305