

Received _____ By _____ Fee Paid _____
Date Zoning Admin.

**SOUTH HAVEN CHARTER TOWNSHIP
APPLICATION FOR ZONING PERMIT**

1. Application must be made by the property owner to the Zoning Administrator.
2. Requested action must meet all requirements of the Zoning Ordinance for the zoning classification of the lot, or a variance must be approved by the Zoning Board of Appeals.
3. Zoning Permit must be approved by the Zoning Administrator before other permits (building, sign, grading, etc.) can be issued. Construction or excavation may not start until zoning permit is approved.
4. Site plans, if required, must be approved by the Planning Commission before Zoning Permit may be approved. See the Site Plan Application Checklist for detailed requirements. An incomplete application or site plan may be disapproved or returned to the owner without action.
5. Prior to approval of the zoning permit for all residential, industrial and commercial work which requires a site plan, Township policy requires that security (bond, letter of credit, etc.) be provided for the value of the site improvements.

Registered Property Owner

Name _____

Address _____

Telephone Day _____ Night _____

Authorized Representative (if applicable) _____

Telephone Day _____ Night _____

Describe Property: (Attach drawing showing lot size, location(s) and sizes of existing structures with distances to lot lines, all roads adjacent to property, easements, lakes streams, existing or proposed well and septic system.)

Location _____

Property Number (See tax bill) 80-17- _____ - _____ - _____

Map Number (see tax bill) _____

Current Zoning Classification and Use of Property _____

Current Zoning Classifications and Uses of Adjacent Properties _____

Nature of Activity for which Zoning Permit is Requested: (Construction) (Special Use) (Temporary Use) (Sign) (Grading/Paving) (Other-describe) _____

Describe Activity: _____

Signature of Property Owner _____ Date _____

Zoning Administrator Action

Forwarded to Planning Commission on date _____

Final approval granted _____ Conditions _____

Signed _____ Date _____
Zoning Administrator

Planning Commission Action/Recommendation to Township Board (if applicable):

_____ Approval Granted

_____ Approval Recommended to Township Board

_____ Disapproval Recommended to Township Board

Comments _____

Signed _____ Date of Meeting _____
Chair or Secretary

Township Board Action (if applicable):

_____ Approved

_____ Disapproved

Comments _____

Signed _____ Date of Meeting _____
Township Supervisor or Clerk